

Executive Cabinet

1. Any Cabinet recommendations on the reports that require Council decisions appear as separate items on the agenda.

General Report of the Meeting Held on 17 June 2021

Registered Provider Partnership Framework - Final Version for Implementation

2. I presented the report of the Director of Planning and Development which sets out the consultation responses received to the draft Registered Provider (RP) Partnership Framework which was consulted on between 13 November and 11 December 2020 and identifies the changes made to the Framework as a result of the consultation responses and seeks approval to implement the amended version of the Framework.
3. 84 organisations including developers, RPs and agents operating in the Borough were consulted. In total only 6 responses were received but a number of issues/objections were raised in these responses that needed to be considered before finalising the Framework. Legal advice was sought and as a result several changes were made to the Framework which were outlined in the report as well as the next steps to implement the Framework.
4. Following queries, we were advised that the Council as a housing provider would also have to adhere to the Framework. Members supported the proposals and commended the work undertaken. We approved the amended version of the Framework for implementation.

Executive Cabinet Response to the Overview and Scrutiny Task Group – Sustainable Public Transport

5. I presented the report of the Director of Planning and Development which outlines the response to the recommendations of the Task Group for Sustainable Public Transport. Members noted that all 22 of the recommendations were being agreed.
6. Following queries on whether personal vehicles such as electric cars and cycling and walking strategies should be considered separately from the Sustainable Public Transport report, it was proposed that they remain in the report but separate reviews could be undertaken. We agreed that the recommendations of the Overview and Scrutiny Task Group be received, and recommendations accepted.

Alker Lane Scheme Name

7. I presented the report of the Director of Commercial Services which advises as to the proposed name for the Alker Lane development. The Alker Lane scheme commenced on site on the 1st June 2021 and officers have already received numerous expressions of interest in the availability of the units. As part of the marketing strategy, a strong and appropriate identity is required to promote the development. We therefore approved the proposed name, 'Strawberry Meadows Business Park'.

Revenue and Capital Budget Monitoring 20-21 Outturn

8. Councillor Peter Wilson, Executive Member (Resources), presented the report of the Director of Finance which sets out the provisional revenue and capital outturn figures for the Council as compared against the budgets and efficiency savings targets set for the financial year 2020/21. The accounts are provisional at this stage and are also subject to final checking and scrutiny by the Council's external auditor. Should there be any significant changes to the general fund as a result of this process, a further report will be submitted to Executive Cabinet.
9. In summary, there is a provisional underspend against the budget at year-end of £57k after taking account of requests for slippage of committed items of £256k that have been approved by the Chief Finance Officer. Members noted that the capital outturn expenditure for 2020/21 is £9.087m. The Council's Medium-Term Financial Strategy reported that working balances are currently maintained at £4.0m due to the financial risks facing the Council. The forecast level of general fund balances as at 31 March 2021 will be £4.057m.
10. Following queries on the forecasted reduction of bad debt provision for Market Walk in 2021/22 as money is repaid, we considered what would be a bad result for the council and recognised that based on the unprecedented circumstances any result that will bring in income will be considered positive for the council. We approved the recommendations in the report.

Quarter Four Performance Report 2020/21

11. Councillor Peter Wilson, Executive Member (Resources), presented the report of the Deputy Chief Executive which sets out the performance against the delivery of the Corporate Strategy and key performance indicators during the fourth quarter of 2020/21, covering the 1 January to 31 March 2021.
12. The overall performance of key projects is good, with 84% of the projects rated as green, 8% rated as not started, and 8% rated as amber; there are action plans in place for those projects rated as amber.
13. Performance of the Corporate Strategy indicators and key service delivery measures continues to be closely monitored, with 50% of Corporate Strategy measures and 75% of key service delivery measures performing on or above

target, or within the 5% threshold. Given the current challenges and environment the Council is operating in, performance against the agreed measures remains positive, with the Council continuing to work proactively to improve the position for local residents and communities. Where indicators are performing below target, action plans are in place to improve performance. The performance is reflective of national performance trends. We noted the report.

HR and Payroll System

14. Councillor Peter Wilson, Executive Member (Resources), presented the report of the Deputy Chief Executive which seeks approval to enter into a ten-year agreement with Blackpool Council to provide a managed payroll service with integrated HR service and all associated implementation, support and maintenance services.
15. Chorley has a service contract with Blackpool council to deliver a managed payroll service which has been in place for over 15 years and due to expire 31 March 2021. A number of suppliers were invited to provide system demonstrations and the council's current payroll providers were also invited to discuss how they could meet the shared requirements of the councils. Continuing to use the current providers was considered the best option going forward.
16. The initial contract term will be 10 years following successful implementation and roll out (April 2022 for core HR and Payroll) with the potential to extend for a further 5 years (renewal term). The advantages of this model are outlined in the report. We approved the recommendations within the report.

Insurance Portfolio Procurement Proposals

17. Councillor Peter Wilson, Executive Member (Resources), presented the report of the Director of Governance which seeks Member approval to engage in a joint procurement with South Ribble Council to procure all insurance policies within the council's portfolio. The joint insurance tender for the renewal of the insurance covers in place at both Councils is a key project in the Shared Audit and Risk business plan for 2021/22.
18. Whilst the Insurance Broker contract is shared across South Ribble and Chorley Council's, members are advised that each council maintains its own insurance policy portfolio. The various insurance policies contained within each council's insurance portfolio are contracted under Long-Term Agreements (LTAs) of which expire on the 31 December 2021. It is proposed to tender for the insurance policies using a procurement dynamic purchasing system, similar to a procurement framework. We approved the recommendations within the report.

Neighbourhood Working

19. Councillor Bev Murray, Executive Member (Early Intervention), presented the report of the Director of Communities which provides details of the Neighbourhood Working Review and the proposed way forward to revise the delivery of neighbourhood working in Chorley which will ensure the model continues to develop and meets the needs of members and the communities they serve. It also presents the preferred option for new Neighbourhood Area footprint due to the impact of ward boundary changes which came into effect in May 2021.
20. Following the boundary review changes which came into effect in May 2021, a range of new area model options have been created and the preferred option proposed is to adopt the six Neighbourhood Area Model, which would split the 14 new wards into six areas as detailed in the report. The annual budget of £50k will give each neighbourhood area £8,000 and the opportunity to fund either one large project or allocate to several different projects, although it is proposed that no more than a maximum of four projects are chosen to be delivered. This approach will be piloted and the reviewed.
21. Following a request, it was agreed that the 'Chorley Town North' neighbourhood area be amended to 'Chorley North' based on the geographical nature of the area. We approved the recommendations within the report, subject to amending the 'Chorley Town North' neighbourhood area to 'Chorley North'.

LCC Holiday Activity and Food Programme (HAF)

22. Councillor Bev Murray, Executive Member (Early Intervention), presented the report of the Director of Communities which provides details in relation to Lancashire County Council's (LCC) Holiday Activity and Food (HAF) programme and gives details on the proposed delivery model.
23. LCC have developed a desired model of delivery of the national HAF programme with expectation on local districts to play a key role to deliver locally, help achieve best outcomes, and meet the needs of our local families. Chorley has 2591 children aged 4-16 receiving free school meals. The programme will help address child food poverty during the school holidays and help support many families who struggle during this time. A budget of £242,505 has been allocated to deliver the programme in Chorley. It is proposed that Chorley Inspire Youth Zone and Chorley School Sports Partnership would be the most suitable partners to be able to deliver this service having all necessary experience and capacity to be able to deliver the programme.
24. Members queried how it would be ensured that all children who receive free school meals in Chorley can access the support based on the figures in the report. Members were advised that 30% provision indicates the amount of

places the programme needs to make available per day based on the national delivery format funding from the Department of Education. This will be covered by the LCC funding and the shortfall will be met by the council working with partners to also help support those in hard to reach areas. For the outlying districts that are covered by a rural premium, there may be local provisions available that the council can buy into to ensure the need in rural areas is also met.

25. Based on the importance of this work, Members requested that a report be brought back to members on how the programme goes. It was agreed that local level data could be fed back to Members and advised that a full report would likely undertaken by LCC too. We approved the recommendations within the report.

Housing Enforcement Policy 2021

26. Councillor Peter Gabbott, Executive Member (Homes and Housing), presented the report of the Director of Communities which consults on the proposed Housing Enforcement Policy 2021. The Policy sets out the council's compliance and enforcement approach to housing standards activities to support improved housing conditions across the borough. This is in addition to the existing Private Sector Housing Assistance Policy which aims to provide information, advice and enable activities relating to adaptations and supported improvements. We approved the proposed policy.

Allocation of CIL – Chorley Health Centre

27. I presented the confidential report of the Director of Planning and Development which seeks approval to amend the Infrastructure Funding Statement and the allocation of main Community Infrastructure Levy monies to infrastructure projects. We approved the recommendations within the report

Viability of the Local Plan and Review of CIL Procurement

28. I presented the confidential report of the Director of Planning and Development which seeks authorisation to undertake a procurement process to commission consultants on behalf of the three Central Lancashire Councils to deliver a two-part study on a) Viability of the new Central Lancashire Local Plan and b) A Review of the Central Lancashire Community Infrastructure Levy (CIL). We approved the recommendations within the report.

Pod Development Site Pall Mall Chorley

29. I presented the confidential report of the Director of Commercial Services which seeks approval for the terms reported for the disposal of the Pod Development site. We approved the recommendations within the report.

Market Walk Rents Position

30. I presented the confidential report of the Director of Commercial Services which seeks approval granting a new lease for Bodycare at units 14/15 Market Walk, approval for the application of Covid Terms in the Sports Direct lease, and seeks delegated authority to conclude a number of outstanding Covid rent relief claims for tenants who are mid-lease. We approved the recommendations within the report.

Grant of a lease – Unit 3, Flat Iron Parade, Market Walk

31. Councillor Peter Wilson, Executive Member (Resources), presented the confidential report of the Director of Commercial Services which seeks authorisation for the surrender of the existing lease and grant of a new lease of the premises which have been provisionally agreed recently. We approved the recommendations within the report.

Approval of Tender Evaluation Criteria for Security/Concierge Services

32. Councillor Peter Wilson, Executive Member (Resources), presented the confidential report of the Director of Commercial Services which seeks members' approval for the temporary extension to existing concierge contracts exceeding £100,000, whilst a full-service review is undertaken as well as formalising the initial contract award to Exclusec for concierge service at the Strawberry Fields as the cumulative value exceeds £100,000. We agreed the recommendations within the report.

Procurement of Electrical Contractor to Undertake Planned and Reactive Maintenance

31. Councillor Peter Wilson, Executive Member (Resources), presented the confidential report of the Director of Commercial Services which seeks approval for the procurement approach including the award procedure, evaluation methodology and criteria for the engagement of electrical contractors to undertake reactive and planned maintenance on council property assets. As well as seeking approval for the award of the contract to be delegated to the Executive Member (Resources) by means of Executive Member Decision. We approved the recommendations within the report.

Handyperson and Affordable Warmth Assistance Service

32. Councillor Peter Gabbott, Executive Member (Homes and Housing), presented the report of the Director of Communities which seeks approval to re-appoint Preston Care and Repair as the service provider to deliver a Handyperson and Affordable Warmth Assistance service in 2021/22. Member approval is also sought in respect of the proposed financial and procurement arrangements for the delivery of the Handyperson and Affordable Warmth Assistance services

from 1st April 2022 to 31st March 2025. We approved the recommendations within the report.

Recommendations

33. To note the report.

Councillor Alistair Bradley
Executive Leader

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